

2009 NORTHWEST MINORITY JOB FAIR

Employer Registration Form

Thank you for your interest in the **2009 Northwest Minority Job Fair**. Please add jobfair@klgates.com to your address book, to ensure the receipt of future communications regarding the job fair.

We ask that you mail this **completed form** & the **\$250.00** registration fee (*checks payable to Northwest Minority Job Fair*) by **May 15, 2009** to:

Northwest Minority Job Fair
c/o Dana Mills
K&L Gates LLP
925 4th Avenue, Suite 2900
Seattle, WA 98104.

Please contact Dana Mills at jobfair@klgates.com or (206) 370-5744, with questions. We look forward to seeing you on September 26th.

ORGANIZATION INFORMATION

Name: _____

Job Location: _____

Street Address: _____

City/State/Zip: _____

Telephone/Fax: _____

Website: _____

CONTACT INFORMATION

Contact Name: _____

E-mail (required)*: _____

Title: _____

Telephone/Fax: _____

****Important: All future updates regarding the Northwest Minority Job Fair will be sent via e-mail.***

INTERVIEW SCHEDULES

All full-day interview schedules will begin at 8:00 am and end at 5:20 pm. Half-day schedules will begin at 8:00 am and end at 11:30 am. Interviews are 20 minutes long, with a 10 minute break between each interview. Your schedule will also include a 1½ hour luncheon, which will feature a guest speaker. All interviews are pre-scheduled on a lottery basis. If candidates meet employers' hiring criteria, they are eligible to meet with those desired employers.

SCHEDULE DURATION

Full-day

Half-day

HIRING NEEDS

Per your organization’s existing or anticipated hiring needs, please indicate below by marking the appropriate boxes. Paid positions include work-study positions. Unpaid positions include positions for which academic credit may be available.

Second-Year Law Students (Class of 2011):

Paid Positions: Academic Year 2009/2010 Summer 2010

Unpaid Positions: Academic Year 2009/2010 Summer 2010

Third-Year Students (Class of 2010):

Paid Positions: Academic Year 2009/2010

Fall 2010

Unpaid Positions: Academic Year 2009/2010

L.L.M. Students (Class of 2010):

Areas of Study: _____

Paid Positions: Academic Year 2009/2010 Fall 2010

Unpaid Positions: Academic Year 2009/2010

Graduates:

Practice Areas: _____

Positions: Class of 2009 1-2 yrs. experience Fall 2010

of INTERVIEW ROOMS NEEDED

One Room

Two Rooms

Three Rooms

INFORMATIONAL INTERVIEWS

If your organization does *not* have existing or anticipated hiring needs, you will be provided one room for informational interviews. Please mark the boxes for the candidates your organization prefers to meet.

Second-Year Students

Third-Year Students

L.L.M. Students

Graduates
(yrs. of exp:___)